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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Office

Requestor: Kevin Helminski

Funding Account & Description: 1010-1670-530100

Req. Date: July 28, 2015

Vendor: CDWG

Type of Request (check all that apply):

☒ HW ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☒ State Term Contract ID MARKET☐ Services/Support Renewal
Original Purchase Date

Description or Nature of Request and for whom this is intended: Sheriff's Office is requesting to purchase one HP LaserJet Pro MFP M225dn. The printer will be used by Director Aaron Nolan in the Inmate Services Section.

Hdw/SW/Service Item Descr	Quote #	Wrrnty Term	Qty	Unit Cost	Support Cost	Total Cost
B470720 HP LASERJET PRO MFP M225DN	GJLQ786		1	\$ 189.71	\$ 0.00	\$ 189.71
FREIGHT	GJLQ786		1	\$ 14.16	\$ 0.00	\$ 14.16
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 203.87

**Lucas County Information Services
Checklist for Hardware/Software/Services
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Planned Location:	Desktop	If Other please specify:	
Network Connection Required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
LCIS installation assistance needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Date:
LCIS on-going support required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
ITB or RFP completed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
LCIS Management review completed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<div style="border: 1px solid black; width: 150px; height: 20px; display: flex; align-items: center; justify-content: center;"><div style="border-right: 1px solid black; width: 100%;"></div><div style="width: 20px; text-align: center;">Exclusion</div></div>
DP Board Approved?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<div style="border: 1px solid black; width: 150px; height: 20px; display: flex; align-items: center; justify-content: center;"><div style="border-right: 1px solid black; width: 100%;"></div><div style="width: 20px; text-align: center;">Exclusion</div></div>
DP Board Date of Approval:			

Business Reason or Justification:

Replacing end of life HP 6000 OfficeJet MFP.

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by George Webb.

LCIS
Approver
Name

LCIS
Approver
Signature

G. Webb

Date

7-28-2015



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

July 28, 2015

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) HP LaserJet Pro MFP M225dn.

This unit will replace the current HP 6000 OfficeJet multi-function printer being used by Director Aaron Nolan in our Inmate Services Section, which has reached the end of its useful life.

We will be utilizing funding from our 1010-1670-530100 General Fund Equipment Account for this printer. A quote from CDWG is attached.

Sincerely,

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

GJLQ786

9763238

7/28/2015

BILL TO:
KEVIN HELMINSKI
1622 SPIELBUSCH AVE

SHIP TO:
LUCAS COUNTY SHERIFF'S OFFICE
Attention To: KEVIN HELMINSKI
1622 SPIELBUSCH AVE

Accounts Payable
TOLEDO , OH 43604

TOLEDO , OH 43604
Contact: KEVIN
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # M225DN QUOTE

ACCOUNT MANAGER

SEAN BERQUIST 877.325.3701

SHIPPING METHOD

FEDEX Ground

TERMS

Request Terms

EXEMPTION CERTIFICATE

GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	3470720	HP LASERJET PRO MFP M225DN Mfg#: CF484A#BGJ Contract: MARKET	189.71	189.71
SUBTOTAL				189.71
FREIGHT				14.16
TAX				0.00

US Currency

TOTAL 203.87

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager.